



## Department Of Public Utilities

City of Orangeburg  
1016 Russell Street  
P.O. Box 1057  
Orangeburg, SC 29116  
(803) 268-4000 Fax (803) 531-3803  
[www.orbgdpu.com](http://www.orbgdpu.com)

All vendors must supply the following:

- **IRS form W-9**
- **Contractor Affidavit (SC Illegal Immigration Reform Act)**
- **Vendor Information Form**

Vendors performing any service on the Department's premises or utility system shall procure and maintain at all times the following insurance with minimum limits equal to the amount indicated below. The Department reserves the right to approve the insurance as acceptable and adequate. Should any of the policies be cancelled before the expiration date, a written notice must be delivered to the Department.

- **General Liability Insurance: Minimum requirement: \$1,000,000 per occurrence.**
- **Workers' Compensation and Employers' Liability Insurance: Minimum requirement: \$500,000 each.**
- **Contractor Affidavit (Safety, Insurance and Hold Harmless Requirement)**